

**CITY OF PLYMOUTH, WISCONSIN**  
**January 13, 2009 Common Council Meeting**  
**MINUTES**

1. **Call to order and roll call:** Mayor Pohlman called the meeting to order at 8:00 PM. Present: Hansen, Davis, Sedlacek, Lade, Fernsler, Dobratz, Anderson. Absent: None. Notation - Alderman Neidl passed away on December 25, 2008.
2. **Pledge of Allegiance.**
3. **Acceptance of minutes of the regular meeting held December 9, 2008 and the Special Meeting held January 5, 2009:** Anderson/Lade made a motion to approve the minutes as stated. Motion passed.
- 3A. **Mayor Pohlman amended the agenda to delete item #12.**
4. **Audience:** Lisa Hurley, representing the Downtown Revitalization Committee, informed the Council that they have been working with Gunther Berg on a design for a building project/renovation at 113 E. Mill Street.
5. **Resolutions:**
  - A. **A Resolution of Commendation for Alderman Dale R. Neidl (No. 1) – Mayor Pohlman:** Anderson/Davis made a motion to approve as read. All voted Yes. Mayor Pohlman presented Maureen Neidl with a copy of the Resolution and Alderman Neidl's name plate from the Council Chamber.
  - B. **A Resolution for the Appointment of a City Administrator Ad Hoc Committee (No. 26) – Alderman Lade (Tabled on 11/25/08 by Davis/Hansen, Referred to Committee of the Whole on 12/9/2008):** There was no motion, therefore the resolution dies.
6. **Ordinances:**
  - A. **An Ordinance Amending Sections 13-2-50(2)(d), 13-2-50(2)(e)(1), 13-2-52(3)(c), and 13-2-11 of the Municipal Code of the City of Plymouth Regarding Floodplain Zoning Regulations (No. 2) (First Reading) – Attorney Damp & WIS DNR/FEMA:** This was read to the Council.
7. **Consider Claim against the City from American Family Insurance representing Kenneth E Heckmann in the amount of \$1,437.98 – City Clerk:** Lade/Sedlacek made a motion to deny the claim as advised by CVMIC and the City Attorney. It was stated that a citizen and Utility employee backed into each other in the Piggly Wiggly parking lot and it was not possible to determine who was more at fault. All voted Yes.
8. **Authorize Mayor to sign contract for collection services agreement between the City of Plymouth, Plymouth Ambulance Service, and Lifeline Systems, Inc., DBA 911 Pro Billing (the billing agency) and LifeQuest (the collection agency) – Mayor Pohlman:** Dobratz/Davis made a motion to approve as stated. Attorney Damp stated that the only purpose of this agreement is to utilize the tax intercept program. All voted Yes.
9. **Approve final plat of Timbers Nature Haven South, an extraterritorial subdivision on County Road C east of Plymouth – Recommended by Plan Commission 1/8/2009:** Hansen/Davis made a motion to approve as stated. Lade has concerns of creating town islands hampering the future expansion of the City. A Kapur engineer in the audience explained that the developer had considered annexation to include sewer and water from the city, but because of land layout, the cost would be prohibitive to reasonable lot sales. On call of the roll it was Yes: Hansen, Davis, Sedlacek, Fernsler. No: None. Abstain: Lade, Dobratz, Anderson. Damp explained that the vote must be recalled as six members need to vote Yes or No. He further stated that the Plan Commission had approved this plat. On recall of the roll it was Yes: Dobratz, Davis, Fernsler, Sedlacek, Hansen. No: None. Abstain: Anderson, Lade. Bill Immich added that this may have also passed the City and Town Joint Review Board and that the Town has never opposed an annexation

by the City, and they are very particular about losing farmland. This land was not considered quality farmland. On recall of the vote for a second time it was Yes: Fernsler, Dobratz, Anderson, Hansen, Davis, Sedlacek. No: Lade.

10. **Approve the use of the entire upper portion of City Park by Plymouth High School on Friday, Saturday, and Sunday, June 5, 6 & 7, 2009, for the graduation rehearsal and ceremony – City Clerk:** Lade/Anderson made a motion to approve as stated. Motion passed.
11. **Approve exclusive use of City Park by St John Lutheran Church on Sunday, June 14, 2009 for their annual church picnic – City Clerk:** Anderson/Dobratz made a motion to approve as stated. Motion passed.
12. **Approve appointment to fill the unexpired term for Aldermanic District 3 – Mayor Pohlman:** This item deleted from the agenda.
13. **Approve and Accept the final report on the City’s Strategic Organizational and Staffing Plan as prepared by Virchow, Krause & Company dated October 24, 2008 – Mayor Pohlman:** Lade/Hansen made a motion to accept and file the report as stated. All voted Yes.
14. **Approve Temporary “Class B” Wine License for St John Lutheran Church at 222 N. Stafford Street on Saturday, January 31, 2009 from 6:00 PM to 9:00 PM for their Italian Dinner Night in the Fellowship Hall – City Clerk:** Lade/Dobratz made a motion to approve as stated. Motion passed.
15. **Approve 2008-2009 Tavern Operator Licenses for Bree Barry, Todd Bruggink, Daniel Krueger, Mark Miller, Samantha Stephan, April Woelfel - approved by Chief Tauscheck:** Anderson/Dobratz made a motion to approve as stated. Motion passed.
16. **Approve Treasurer’s Report and authorize payment of December vouchers:** Anderson/Fernsler made a motion to approve the report and authorize payment of the December vouchers. All voted Yes. The Clerk noted that the negative balance in the City’s checking account is due to outstanding transfer from the City’s sweep account.

	Balance			Balance
	11/30/08	Receipts	Disbursements	12/31/08
Gen City	(\$2,127.08)	\$6,182,697.81	\$8,652,350.23	(\$2,471,779.50)
Ply Utilities	\$59.49	\$2,948,466.30	\$2,948,456.59	\$69.20

17. **Utility Reports:**
  - A. **Manager’s – December, 2008**
  - B. **List of Vouchers – November, 2008:** Lade/Fernsler made a motion to authorize payment of the November vouchers. All voted Yes.
  - C. **Income and Balance Sheets – November, 2008**
  - D. **Collection Statement – November, 2008**
  - E. **Uncollectible Accounts – December, 2008 (\$8,372.60):** Anderson/Sedlacek made a motion to approve the Uncollectible Accounts as stated. All voted Yes.
18. **Other Business:**
  - A. **Building Permit Report: December, 2008 estimated total = \$573,910.45; 15 Building Permits = \$536,693.00, 1 Electrical Permit = \$1,480.00, 3 HVAC Permits = \$14,737.45, and 1 Plumbing Permit = \$21,000.00.**
  - B. **December reports acknowledged for filing: Building/Assessing, Clerks, DPW, Fire Department, Police Department, Senior Center.**
  - C. **Minutes acknowledged for filing; Downtown Revitalization Committee – November 6, Community Television – November 17, Committee on Aging – December 2, Housing Authority – December 3, Plan Commission – January 8.**
19. **Adjourn to 8:00 PM, January 27, 2009:** Lade/Anderson made a motion to adjourn at 8:42 PM. Motion passed.

Minutes stand official upon Common Council approval.

Patricia Huberty, Clerk

