

CITY OF PLYMOUTH, WISCONSIN
March 31, 2009 Common Council Meeting
MINUTES

1. **Call to order and roll call:** Mayor Pohlman called the meeting to order at 8:10 PM in Room 302 at City Hall. Present: Meyer, Hansen, Sedlacek, Fernsler, Anderson, Lade, Davis, Dobratz. Absent: None.
2. **Pledge of Allegiance.**
3. **Acceptance of minutes of the regular meeting held March 10, 2009:** Anderson/Meyer made a motion to approve as stated. Motion passed.
- 3A. Mayor Pohlman amended the agenda to include #13D – Mayoral appointment of a Council representative to the Utility Negotiation Team for Land Purchase.
4. **Audience:** Bill Immich informed the Council and public that the Saturday yard waste collection on Saturdays will reopen on April 18th and the garage is open on weekdays from 7:15 AM to 3:15 PM. Immich asked citizens not to rake yard waste into city gutters as it clogs the drainage system and the street sweeper.
5. **Ordinances:**
 - A. **An Ordinance Amending Various Sections of Chapter 15, Building Code, of the City of Plymouth (No. 8) (Second Reading) – Erv Voss, Assistant Building Inspector:** Hansen/Sedlacek made a motion to waive the second reading and approve as stated. The Mayor noted that a copy is available at the Clerk’s Office. All voted Yes.
 - B. **An Ordinance Amending Sections 8-3-5(a), 8-3-6 (j), and 8-3-4(b) of the Municipal Code of the City of Plymouth Regarding Prohibited and Non-Collectible Wastes (No. 9) (First Reading) – Bill Immich, DPW:** This was read to the Council.
 - C. **An Ordinance Creating Section 3-2-12(d) of the Municipal Code of the City of Plymouth Assessing Weights and Measures Costs to Recipients of Services (No. 10) (First Reading) – City Clerk:** This was read to the Council.
 - D. **An Ordinance Amending Section 10-1-42(a)(15) of the Municipal Code of the City of Plymouth Regulating Parking within 4 feet of the entrance to an alley, private road, or driveway (No. 11)(First Reading) – Police Department:** This was read to the Council.
6. **Resolutions:**
 - A. **2008 Budget Adjustment Resolution (No. 4) – City Clerk:** Lade/Anderson made a motion to approve as stated. All voted Yes.
7. **Authorize Mayor to sign Accounting Services Letter of Understanding with Corson, Peterson & Hamann, S.C. of Sheboygan, Wisconsin for the 2008 audit work – City Clerk:** Lade/Anderson made a motion to approve as stated. All voted Yes.
8. **Review of Sartori and Masters Gallery Revolving Loans and review of current interest rates for Revolving Loans by Attorney Mel Blanke – City Clerk:** Attorney Blanke talked about the change in the economy and how it is affecting the Revolving Loan Program. Past revolving loan standards are low interest rates with 1% increase per year over the length of the loan, capped at 2% over prime. Prime is now 3 ¼ %, so some loans will see interest rates lowered upon renewal, helping local businesses in these hard times. Blanke mentioned a proposed item in the Governor’s stimulus program regarding prevailing wage rates which may affect projects for people who have revolving loans. Blanke stated that monies have not been disbursed for the Sartori loan to date. Because of the size of the project, the lenders did not want other loans encumbering building collateral. Sartori has now submitted a separate list of equipment for collateral to the Revolving Loan Committee totaling about \$750,000.00. Their approved revolving loan

is for \$500,000.00. Also, Blanke is still in discussion with Masters Gallery and their lender on collateral. The Revolving Loan request for \$500,000.00 has not been brought to the Council. Currently there is just under one million dollars in the Revolving Loan fund, and Blanke has informed Masters Gallery that a more urgent request may be funded first and theirs may only be funded partially until more funds are available.

9. **Consider Revolving Loan Application in the amount of \$200,000.00 from Material Improvements L.P., Austin Texas – Recommended by Revolving Loan Committee on March 17, 2009 – City Clerk:** Attorney Blanke introduced Jeff Ditter, President of Material Improvements, and reviewed the application. This business ties directly into the cheese industry in Plymouth and surrounding area. Ditter is working with the Plymouth Industrial Development Corporation regarding the purchase of land directly east of the new Sartori facility in the East Industrial Park. This is a wash facility for patented plastic containers for bulk cheese. Material Improvements retains ownership of the containers. The project totals \$700,000.00 to \$1,000,000.00. Ten employees are expected to be hired in a two year period. The SBA (Small Business Administration) and Community Bank will have the liens on the building, per SBA rules. The City will be second to the SBA lien on equipment. Blanke stated that immediate funding is requested as the facility is projected to be operational by June 20, 2009. Anderson/Lade made a motion to approve the loan request of \$200,000.00 for immediate disbursement. All voted Yes.
10. **Approve final 2009-2011 Police union contract – Mayor Pohlman:** Fernsler/Davis made a motion to approve as stated. All voted Yes.
11. **Consider Claim Against the City from General Casualty Company of Wisconsin /Shannon Doxtator in the amount of \$3,271.72 – City Clerk:** The Clerk read the opinion from Tom Mann of CVMIC, the City’s liability insurance administrator, recommending payment of the claim. Davis/Dobratz made a motion to approve payment of the claim as stated. All voted Yes.
12. **Consider Claim Against the City from M.A.S. Industries, Inc. in the amount of \$2,612.40 – City Clerk:** The Clerk read the opinion from Tom Mann of CVMIC, the City’s liability insurance administrator, recommending denial of the claim. Anderson/Fernsler made a motion to deny the claim. All voted Yes.
13. **Citizen Committee Appointments:**
 - Mayoral appointments:**
 - A. **Ad Hoc City Administrator Study Committee – Chester Bilgo, Terry Evans, Kathy Dunn, Sue Kaiser, John Klemme:** The Mayor announced these appointments.
 - B. **Ad Hoc Study Committee for Funding Non-Profit Groups – Kathy Murray, Mark Melcher, Greg Hildebrand:** The Mayor announced these appointments.
 - C. **Board of Appeals – Marvin Cain:** Lade/Sedlacek made a motion to approve the appointment as stated. Motion passed with one No noted from Dobratz.
 - D. **Mayoral appointment of a Council representative to the Utility Negotiation Team for Land Purchase:** The Mayor announced his appointment of Alderman Harold Meyer who will join Jim Sutton and John MacKinnon on the negotiating team.
14. **Approve Temporary Class “B” Beer License for Hometown Harmony Tradition Barbershop Chorus, 115 Plymouth Street, St. John the Baptist School Hall, first floor, on April 18, 2009 from 10:00 PM to 12:30 AM on April 19, 2009 for the Afterglow Party following the Barbershop Show – City Clerk:** Anderson/Davis made a motion to approve as stated. Motion passed.

15. **Approve 2008-2009 Tavern Operator Licenses for Nicole Gostisha, Jessica Meyer, Dawn Stiebs - approved by Chief Tauscheck:** Lade/Meyer made a motion to approve as stated. Motion passed.
16. **Utility Reports:**
 - A. **Manager's – March, 2009**
 - B. **List of Vouchers – February, 2009:** Lade/Anderson made a motion to authorize payment of the February vouchers. All voted Yes.
 - C. **Collection Statement – February, 2009**
 - E. **Uncollectible Accounts – March, 2009 (\$12,278.83):** Meyer/Sedlacek made a motion to approve the uncollectible accounts as stated. All voted Yes.
17. **Re-Appoint Humane Officers Deborah Enockson and Dr. Frederick Lord for 2 year terms – Chief Tauscheck:** Hansen/Davis made a motion to approve as stated. Motion passed.
18. **Other Business:**
 - A. **Minutes acknowledged for filing: Community Television – February 16, Revolving Loan Committee – March 17, Utility Building Committee – March 19.**
 - B. **Announce appointment by City Clerk, per Wis. § 7.53(2), of Marilyn Reichert, Chief Election Inspector, to the City of Plymouth Board of Canvassers effective January 1, 2009 for a period of two years – City Clerk:** This was announced to the Council.
19. **Adjourn to 8:00 PM, April 14, 2009:** Anderson/Lade made a motion to adjourn at 9:08 PM. Motion passed.

Minutes stand official upon Common Council approval.

Patricia Huberty, Clerk