

**CITY OF PLYMOUTH, WISCONSIN**  
**July 14, 2009 Common Council Meeting**  
**MINUTES**

1. **Call to order and roll call:** Mayor Pohlman called the meeting to order at 9:00 PM in Room 302 at City Hall. Present: Dobratz, Anderson, Davis, Lade, Meyer, Hansen, Sedlacek, Fernsler. Absent: None.
2. **Pledge of Allegiance.**
3. **Acceptance of minutes of the regular meeting held June 30, 2009:** Anderson/Meyer made a motion to approve as stated. Motion passed.
- 3A. Mayor Pohlman amended the agenda to withdraw items 10 and 11, add Cody Fale and Nicole McCallum to item 17, and amend item 19B to state June reports.
4. **Audience:** Anthony Lulloff reviewed the request to approve the Extraterritorial Survey Map in item 9. Jennifer Kurtz expressed her concerns about sidewalks and asphalt paving in East Towne Estates subdivision and asked the Council to consider requiring developers to install sidewalks in the early stages of development.
5. **Ordinances:**
  - A. **An Ordinance Amending Section 15-1-17 of the Municipal Code of the City of Plymouth Regarding Building Permit Fees (No. 15)(Second Reading) – City Attorney:** Fernsler/Anderson made a motion to table this ordinance until July 28th. All voted Yes.
  - B. **An Ordinance Amending Section 11-2-8(a)(5) of the Municipal Code of the City of Plymouth Regarding Trespass of Property (No. 16)(First Reading) – City Attorney:** This was read to the Council.
  - C. **An Ordinance Creating Section 2-3-7(e)(9) of the Municipal Code of the City of Plymouth Regarding the Duties of the Director of Public Works as Sediment Manager (No. 17) (First Reading) – City Attorney:** This was read to the Council.
  - D. **An Ordinance Creating Section 6-2-17 of the Municipal Code of the City of Plymouth Regarding Placement of Mail Boxes in Public Right of Way (No. 18) (First Reading) – Bill Immich, DPW:** This was read to the Council.
  - E. **An Ordinance Amending Section 8-4-6(k) and Adopting Section 8-4-6(m) of the Municipal Code of the City of Plymouth Regarding Gravesites (No. 19) (First Reading) – Bill Immich, DPW:** This was read to the Council.
  - F. **An Ordinance Creating Section 14-1-76(g) of the Municipal Code of the City of Plymouth Regarding Subdivision Lot Grading (No. 20) (First Reading) – Bill Immich, DPW:** This was read to the Council.
6. **Approve request for \$3,000.00 from the Downtown Revitalization budget for the 420 E Mill Street Mural Project (Recommended by Committee May 7, 2009) – Alderman Dobratz:** Dobratz/Hansen made a motion to approve as stated. All voted Yes.
7. **Consider Claim Against the City from Gregory and Karen Krusiec in the amount of \$298.73 – City Clerk:** Anderson/Sedlacek made a motion to deny the claim as recommended by City’s liability insurance carrier and the City Attorney. All voted Yes.
8. **Approve payment of Contract Building Inspection fees for shortages from old and new fee schedules, and for inspections performed on permits issued before June 10, 2009 – Mayor Pohlman:** Davis/Sedlacek made a motion to table this item until July 28th. All voted Yes.

9. **Approve Extraterritorial Certified Survey Map for W4165 CTH PP, Town of Sheboygan Falls (Recommended by Plan Commission, July 9, 2009) – Mayor Pohlman:** Lade/Anderson made a motion to approve as stated. Motion passed.
10. **Consider request for a median opening on Kiley Way – Bill Immich, DPW:** This item was withdrawn from the agenda.
11. **Consider Certified Survey Map of Lot 9 Wal-Mart Subdivision, City of Plymouth (Denial recommended by Plan Commission, July 9, 2009) – Mayor Pohlman:** This item was withdrawn from the agenda.
12. **Consider purchasing plow truck from Truck Country, Oak Creek, WI, for \$129,325.00 and radio for \$2,000.00 – Bill Immich, DPW:** Immich had budgeted for this truck in 2009, but the Council removed it. It can be put off until next year, but Immich thought it would be prudent to purchase now and save \$7-\$10,000.00, plus maintenance fees, on the required emission equipment for 2010. Fernsler/Meyer made a motion to approve as stated. Davis asked where the funds were coming from and Immich stated through borrowing. Sedlacek asked if the purchase could be delayed until late this year. Immich stated the truck is sitting on a lot, ready for purchase and could be gone at any time. The Clerk stated that the 2009 budget may have to be amended to add this expense and this might cause the City to exceed the levy limit and the expenditure restraint program percentage. Fernsler/Meyer amended their motion to table this request until July 28th so the Clerk can talk with our financial advisors and Immich on other financing options. All voted Yes.
13. **Approve request from Underwood Development, LLC, Tumbler Ridge Subdivision, to postpone installing the final layer of asphalt pavement for one year – Bill Immich, DPW:** Immich stated that there is no building in this development at this time and a letter of credit is in place. Waiting may be beneficial as pavement may settle from utility work done in 2008. Meyer/Fernsler made a motion to approve as stated. On call of the roll it was Yes: Anderson, Dobratz, Davis, Meyer, Fernsler, Sedlacek, Hansen. No: Lade.
14. **Approve request from Plymouth High School Homecoming Committee to hold a parade on Friday, October 16, 2009 beginning at 4:00 PM departing from Forest Avenue onto Smith Street, left onto Mill Street, left onto North Street and returning to Forest Avenue, to include blocking off Forest Avenue from 3:00 to 5:00 PM for lining up parade entries – Chief Tauscheck:** Dobratz/Lade made a motion to approve as stated. Motion passed.
15. **Approve re-appointment of Ed Schroeder to the Library Board (3 year term) – Martha Rosche:** Anderson/Sedlacek made a motion to approve as stated. Motion passed.
16. **Approve use of Room 203 for new Clerk-Treasurer's Office, moving a conference table from Room 203 to Room 210, moving kitchenette from Room 203 to a lower level room down the steps from Room 206 (DPW office), and purchasing cabinets and upgrading the electrical in the kitchenette at a cost of \$450.00 – Patty Huberty & Bill Immich, DPW:** Davis/Meyer made a motion to approve as stated. Dobratz called for a comprehensive plan for City Hall. On call of the roll it was Yes: Fernsler, Meyer, Anderson, Hansen, Davis, Sedlacek, Lade. No: Dobratz.
17. **Approve 2009-2010 Tavern Operator Licenses – Faye Calco, Sandra Gisch, Damon Odgers, Terrence Riley, Rita Severance, Faith Tulla, Cody Fale, Nicole McCallum (approved by Chief Tauscheck) – City Clerk:** Anderson/Sedlacek made a motion to approve as stated. Motion passed.

**18. Approve Treasurer's Report and authorize payment of June vouchers:**

Lade/Anderson made a motion to approve as stated. All voted Yes.

	<b>Balance as of</b>	<b>Receipts</b>	<b>Disbursements</b>	<b>Balance as of</b>
	<b>5/31/2009</b>			<b>6/30/2009</b>
<b>Gen City</b>	<b>\$27,856.84</b>	<b>\$798,319.62</b>	<b>\$836,367.34</b>	<b>(\$10,190.88)</b>
<b>Ply Utilities</b>	<b>\$44.43</b>	<b>\$2,973,208.80</b>	<b>\$2,973,202.83</b>	<b>\$50.40</b>

**19. Other Business:**

- A. Building Permit Report: June, 2009 - 75 permits issued with an estimated total of \$522,719.00.**
- B. June reports acknowledged for filing: Clerks, DPW, Fire Department, Library Director, Police Department.**
- C. Minutes acknowledged for filing: Library Board – June 1, Downtown Revitalization Committee – June 4, Committee for Funding Non-Profit Groups – June 10 & July 8, Housing Authority – June 10, Plan Commission – July 9.**

**20. Adjourn to 8:00 PM, July 28, 2009:** Anderson/Hansen made a motion to adjourn. Motion passed. The meeting adjourned at 9:57 PM.

Minutes stand official upon Common Council approval.

Patricia Huberty, Clerk