

CITY OF PLYMOUTH, WISCONSIN
August 25, 2009 Common Council Meeting
MINUTES

1. **Call to order and roll call:** Mayor Pohlman called the meeting to order at 8:00 PM. Present: Meyer, Hansen, Sedlacek, Fernsler, Anderson, Lade, Davis. Absent: Dobratz.
2. **Pledge of Allegiance.**
3. **Acceptance of minutes of the regular meeting held August 11, 2009:** Anderson/Meyer made a motion to approve as stated. Motion passed.
- 3A. The Mayor amended the agenda to add 3B – Proclamation for Ovarian Cancer Awareness Month, delete items 9 and 10, add 15B – Approve teal ribbons to be tied on trees and light poles on Mill Street and Eastern Avenue during September for Ovarian Cancer Awareness Month, and add 15C – Approve addendum to Senior Center Lease Agreement with Mouth Real Estate, LLC.
- 3B. The Mayor asked the Clerk to read a letter from Kathryn Murray regarding the Wisconsin Ovarian Cancer Alliance and the Proclamation from the Mayor proclaiming the month of September as Ovarian Cancer Awareness Month.
4. **Audience:** Jim Pankow spoke in regards to Public Hearing item 5C. Bill Immich informed the public that the DNR has ordered the City to fill the Mill Pond and the Aquatic Center will close on Sunday, August 30th. Donna Hahn promoted the upcoming Plymouth Arts Center Oktoberfest on September 18th and 19th.
5. **Public Hearings:**
 - A. **An Ordinance Creating Section 14-1-76(g) of the Municipal Code of the City of Plymouth Regarding Subdivision Lot Grading (No. 20) (Second Reading) – Bill Immich, DPW:** The Mayor declared the Public Hearing open. Immich stated this ordinance will give the city and plan commission guidelines to work with. There were previously no regulations. This will apply to all sides of a lot. The Mayor declared the Public Hearing closed. Sedlacek/Davis made a motion to approve as read. All voted Yes.
 - B. **An Ordinance Amending Section 13-1-92(f) of the Municipal Code of the City of Plymouth Regarding Parking Requirements and Required Stalls (No.21)(Second Reading) – City Attorney:** The Mayor declared the Public Hearing open. Attorney Damp clarified that this places the downtown in the same category as B2 which means if the use changes, you will not need more off street parking. The Mayor declared the Public Hearing closed. Lade/Anderson made a motion to approve as read. All voted Yes.
 - C. **Approve Certified Survey Map – SW ¼, SW ¼, Section 25, Township 15 North, Range 21 East for the northeast corner of Hwy 57 and CTH PP containing lots not fronting on a public street- Mayor Pohlman:** The Mayor declared the Public Hearing open. Damp stated that the public has a right to know and comment on lots created which are not on a public street. Sedlacek clarified that property owners would have access via a private road. The Mayor declared the Public Hearing closed. Davis/Hansen made a motion to approve as stated. Hansen clarified that there have been no complaints to this CSM. All voted Yes.

6. **Ordinances:**
 - A. **An Ordinance Creating Section 15-1-17(b) (10) of the Municipal Code of the City of Plymouth Regarding Building Permit Fees (No.22) (Second Reading) – Building Inspector:** Meyer/Sedlacek made a motion to approve as read. All voted Yes.
 - B. **An Ordinance Creating Section 2-2-10 (e) of the Municipal Code of the City of Plymouth Requiring Video Recordings of Council Meetings, and Filing With the City Clerk (No.23)(First Reading) – Alderman Lade:** Lade/Anderson made a motion to waive the second reading and approve as read. Sedlacek had concerns about holding up meetings because video recording is not available. Damp replied that the Council can overrule its own rules and still go forward with the meeting. Davis clarified that the recordings are for onsite viewing at City Hall. The Mayor would like the ordinance to also include the Committee of the Whole meetings. Viewing equipment and location will need to be determined. The motion was withdrawn for redrafting of the ordinance.
7. **Approve CVMIC 2 year Liability Renewal, Dividend payment option, and deposit of dividend payment into the Self Property Insurance Fund – City Clerk:** Anderson/Lade made a motion to approve the 2 year renewal option #1 with a \$17,500 SIR, approve the dividend payment option #1 for payment as soon as the dividends are declared, and to deposit the dividend payment into the Self Property Insurance Fund. All voted Yes.
8. **Approve two Lieutenant Positions and salary adjustment for re-organizational purposes in the Police Department – Chief Tauscheck:** Lade/Anderson made a motion to approve as stated. All voted Yes.
9. **Approve Mayor to sign Environmental Impact Statement required by HUD-Mayor Pohlman:** This item deleted from the agenda.
10. **Authorize filling the Mill Pond as soon as practical – Bill Immich, DPW:** This item deleted from the agenda.
11. **Approve the Investment Advisory Agreement between Plymouth Utilities and BBE Community Investment Partners, LLC, Brookfield, WI – John MacKinnon, Utilities Manager:** Davis/Hansen made a motion to approve as stated. All voted Yes.
12. **Approve 2009-2010 Tavern Operator Licenses – Tyler Hansen, Nicholas LaPoint, Brooks Larson, Alicia White, Justin Wirtz- (approved by Chief Tauscheck) – City Clerk:** Anderson/Meyer made a motion to approve as listed. Motion passed.
13. **Approve Application for Temporary Class “B” Beer License for the Plymouth Arts Center, 520 E Mill Street, for Friday, September 18th from 2:00 – 11:00 PM and 10:00 AM – 9:00 PM on Saturday, September 19th for the 6th Annual Oktoberfest:** Lade/Sedlacek made a motion to approve as stated. Motion passed.
14. **Utility Reports:**
 - A. **Manager’s – August, 2009**
 - B. **List of Vouchers – July, 2009:** Anderson/Meyer made a motion to approve payment of the July vouchers. All voted Yes.
 - C. **Income and Balance Sheets – July, 2009**
 - D. **Collection Statement – July, 2009**

- E. **Uncollectible Accounts – August, 2009:** Meyer/Lade made a motion to approve the uncollectible accounts in the amount of \$6,894.44. All vote Yes.
15. **Other Business:**
- A. **Minutes acknowledged for filing: Committee for Funding Non-Profit Group- August 17.**
 - B. Approve teal ribbons to be tied on trees and light poles on Mill Street and Eastern Avenue during September for Ovarian Cancer Awareness Month: Lade/Sedlacek made a motion to approve as stated. Motion passed.
 - C. Approve addendum to Senior Center Lease Agreement with Mouth Real Estate, LLC: Davis/ Anderson made a motion to approve as stated. Motion passed.
16. **Adjourn to 8:00 PM, September 8, 2009:** Anderson/Lade made a motion to adjourn. Motion passed. The meeting adjourned at 8:53 PM.

Minutes stand official upon Common Council approval.

Patricia Huberty, Clerk