

**CITY OF PLYMOUTH, WISCONSIN**  
**September 8, 2009 Common Council Meeting**  
**MINUTES**

1. **Call to order and roll call:** Mayor Pohlman called the meeting to order at 8:00 PM in Room 302 at City Hall. Present: Dobratz, Anderson, Davis, Lade, Meyer, Hansen, Sedlacek, Fernsler. Absent: None.
2. **Pledge of Allegiance.**
3. **Acceptance of minutes of the regular meeting held August 25, 2009:** Anderson/Meyer made a motion to approve as stated. Motion passed.
- 3A. The Mayor amended the agenda to include 9B – Approve compromise settlement in claim against the city in an amount not to exceed \$500.00. Lade/Anderson made a motion to approve the amendment. Motion passed unanimously.
4. **Proclamation – POW/MIA Recognition Week September 12<sup>th</sup> – 19<sup>th</sup> 2009:** Jim Riesenbergs was present to accept the proclamation.
5. **Audience:** Chief Nicolaus reminded the Council and public of the Wis DOT meeting at 5:00, September 9<sup>th</sup> in the Fire Department Training Room regarding possible Hwy 23 access closures. Martha Laning handed out copies of the Plymouth Intergenerational Coalition stimulus grant application which will be discussed and considered for action at a Committee of the Whole and Special Council meeting on September 15, 2009.
6. **Ordinances:**
  - A. **An Ordinance Creating Section 2-2-10 (e) of the Municipal Code of the City of Plymouth Requiring Video Recordings of Council Meetings, and Filing With the City-Clerk (No.23)(Second Reading) – Alderman Lade:** Lade/Anderson made a motion to approve as read. The Clerk stated that she will have to work on viewing location and equipment. All voted Yes.
7. **Approve the following items regarding the City of Plymouth Medical and Prescription Drug Plan –City Clerk/Utility Manager:** Anderson/Davis made a motion to approve all items as listed in the presentation handout. All voted Yes.
  - A. **Raise the specific stop loss deductible from \$70,000 to \$75,000;**
  - B. **Move forward and terminate the arrangements with Aurora Health Care under SEARCH Plan Option B, as of October 1, 2009;**
  - C. **Discontinue having an Exclusive Provider Organization (EPO) network and return to having a Preferred Provider Organization (PPO) network;**
  - D. **Have HealthEOS by MultiPlan, De Pere, Wisconsin, as the primary PPO network;**
  - E. **Utilize Health Payment Systems, Inc., Milwaukee, Wisconsin, for its services to consolidate payments to the medical providers within the PPO network;**
  - F. **Have the Health Risk Assessments (HRAs) done under Prairie States Optimal Health program; and**
  - G. **Continue to utilize Prairie States Enterprises Inc., Sheboygan, Wisconsin, as the third party administrator (TPA) and using RxEDO, Inc., Plano, Texas, as the prescription drug benefits manager.**
8. **Approve the Electronics Use Policy which supersedes and replaces the City’s Electronic Communications Policy from 2001- John MacKinnon:** The Mayor asked the Clerk to read a memorandum from John MacKinnon outlining the process to update the previous Electronic Communications Policy from 2001. Lade/Dobratz made a motion to approve the new policy, with the stipulation that the complete policy is on file in the Clerk’s Office. Motion passed.

- 9A. **Approve the proposed maintenance work at Well No. 8 by Layne-Northwest, Pewaukee, Wisconsin, for an estimated cost of \$13,645 – John MacKinnon:** Anderson/Meyer made a motion to approve as stated. All voted Yes.
- 9B. Approve compromise settlement in claim against the city in an amount not to exceed \$500 – Mayor Pohlman: Dobratz/Lade made a motion to approve as stated. All voted Yes.
10. **Award contract for 2009 sidewalk reconstruction program – Bill Immich, DPW:** Meyer/Sedlacek made a motion to award the 2009 contract to Griessmeyer Concrete, Sheboygan, WI, in the amount of \$18,800.00 which was budgeted in the #6433 outlay account. All voted Yes.
11. **Award contract for VGBA (Virginia Graeme Baker Act) drain upgrade at Aquatic Center – Bill Immich, DPW:** Anderson/Meyer made a motion to award the contract to Dave Direa Pools, Necedah, WI, in the amount of \$8,600.00 to come from the #6523 outlay account. All voted Yes.
12. **Approve waiving of the building permit fees for Plymouth Public Library re-roof project – Martha Rosche:** Dobratz/Sedlacek made a motion to waive fees in excess of \$25.00 due to the contract building inspector. All voted Yes.
13. **Approve Partial Payment of \$100,000 for Ink Works Revolving Loan (Recommended by Revolving Loan Committee – September 1, 2009) - Mayor Pohlman:** The Mayor explained that some items have changed since the original application was approved for Ink Works. They are requesting half of the \$200,000.00 approved earlier this year, which will be used for equipment, and the balance to be approved at a later date when the building lease or purchase is settled. Attorney Blanke will set up a blended amortization schedule upon complete issuance of the funds. Anderson/Sedlacek made a motion to approve payment of \$100,000.00. All voted Yes.
14. **Approve 2009-2010 Tavern Operator Licenses – Bruce Borland, Sr, David Hackbarth, Kenneth Laufer, Billie Ragen, Gail Soukup, Andrew Tauscheck, Jennifer Taylor, Tyler Zimmermann (approved by Chief Tauscheck and Deputy Chief Ringel) – City Clerk:** Lade/Meyer made a motion to approve as listed. Motion passed.
15. **Approve Treasurer’s Report and authorize payment of August vouchers:** Meyer/Lade made a motion to approve as read. All voted Yes.

	Balance as of	Receipts	Disbursements	Balance as of
	7/30/2009			8/31/2009
Gen City	\$59,613.79	\$960,117.39	\$971,657.98	\$48,073.20
Ply Utilities	\$65.20	\$3,340,829.90	\$3,340,827.88	\$67.22

16. **Other Business:**
- A. **Building Permit Report: August, 2009 - 52 permits issued with an estimated total of \$3,490,951.00.**
- B. **August reports acknowledged for filing: Clerks, DPW, Fire Department, Police Department, Senior Director.**
- C. **Minutes acknowledged for filing: Safety Committee Minutes – June 10, Downtown Revitalization Committee – August 6, Ad-Hoc Administrator Study Committee – August 13, Committee on Aging – August 18, Revolving Loan Committee- September 1.**
- D. **Announce Public Hearing at Plymouth City Hall, 128 Smith Street at 8:00 PM on September 29,2009 regarding the extension of maturity and making provisions for a confirming letter of credit to the Wisconsin Plastic Products, Inc. Project \$2,500,000 Variable Rate Demand Industrial Revenue Bonds, Series 1998 – City Clerk:** This was announced by the Mayor.

17. **Adjourn to 8:00 PM, September 29, 2009:** Lade/Meyer made a motion to adjourn. Motion passed. The meeting adjourned at 8:37 PM.

Minutes stand official upon Common Council approval.

Patricia Huberty, Clerk