

CITY OF PLYMOUTH, WISCONSIN
November 10, 2009 Common Council Meeting
MINUTES

1. **Call to order and roll call:** Mayor Pohlman called the meeting to order at 8:00 PM in Room 302 at City Hall. Present: Meyer, Hansen, Sedlacek, Fernsler, Anderson, Lade, Davis, Dobratz. Absent: None. Attorney Damp was present.
2. **Pledge of Allegiance.**
3. **Acceptance of minutes of the regular meeting held October 27, 2009:** Anderson/Meyer moved to approve as stated. Motion passed.
- 3A. The Mayor amended the agenda to include #17F – A Resolution in Support of the State of Wisconsin’s Energy Independence Goals for 2025 (25X25) No. 16 – requested by John MacKinnon. Sedlacek/Hansen moved to approve the amendment. Motion passed.
4. **Audience:** Keith Ott expressed concerns regarding industrial development in the city and the standard of living effect on residential areas. Ron Lade questioned why an elected official was denied access to public records and stated that council members are having problems making decisions because of a lack of information.
5. **Ordinances:**
 - A. **An Ordinance Amending Section 15-1-7 (k)(1) of the Municipal Code of the City of Plymouth Increasing the Annual Commercial Electrician License Fee (No.26) (Second Reading) – Building Inspector:** Anderson/Lade moved to approve as read. All voted Aye.
 - B. **An Ordinance Amending Section 13-1-104 of the Municipal Code of the City of Plymouth to Add the CB District (No.27) (First Reading) – Building Inspector:** This was referred to the Plan Commission.
6. **Approve the concept of a Director of City Services as recommended by Ad-Hoc Administrator Study Committee and direct City Attorney to prepare an Ordinance for this position- Aldermen Lade and Fernsler:** Anderson/Lade moved to approve as stated. All voted Aye.
7. **Approve City Clerk/Treasurer to sign contract for continuing disclosure reporting services with Ehlers & Associates, Inc. – City Clerk:** Sedlacek/Hansen moved to approve as stated. The Clerk clarified that the fee, in any applicable year, would be divided between the City, Utilities and TID districts. All voted Aye.
8. **Approve Mayor to sign Tax Incremental District contract for services – Mayor Pohlman:** Lade/Anderson moved to deny signing the contract. Lade stated that the Council can’t keep spending TID monies without knowing what is going to develop to cover the increment process. Sedlacek clarified with the Mayor that Ehler’s services are needed because the Plan Commission voted to go forward with a Public Hearing which is part of the TID amendment process. Davis assumes Department Heads have been involved in providing information to Ehlers. Hansen stated he has a hard time to vote on something he has no information on. Lade is looking for commitment that Company X will be completing this project in the TID District. Hansen/Lade moved to lay this on the table. On call of the roll it was Aye: Hansen, Anderson, Lade. No: Meyer, Sedlacek, Fernsler, Davis, Dobratz. Motion failed. On call of the roll for the first motion it was Aye: Lade. No: Dobratz, Anderson, Davis, Meyer, Hansen, Sedlacek, Fernsler. Motion failed. Sedlacek/Anderson moved to approve signing of the contract. The Clerk was asked to contact Ehlers for the information handed out at the Plan Commission and make copies for the Council. Hansen would like to have a Committee of the Whole meeting prior to the Plan Commission. On call of the roll it was Aye: Hansen, Davis, Sedlacek, Fernsler, Dobratz, Meyer, Anderson. No: Lade.

9. **Action to submit an application to the State Trust Fund Program for 2009 Capital Outlay projects and TID 4 projects not to exceed \$1M – City Clerk:** The Clerk explained a Build America Bond Loan Program being offered by the State during 2009 and 2010 as a financing option. This was presented last week by Phil Cosson at a preliminary finance meeting. Meyer/Davis moved to approve submission of the application as stated. All voted Aye.
10. **Authorize Multimedia Communication & Engineering, Inc., Green Bay, Wisconsin, to proceed with engineering design for Phase 1 (between Substation Nos. 3 and 4) on the Plymouth Utilities’ fiber optic project at an estimated cost of \$11,000. – John MacKinnon:** Dobratz/Sedlacek moved to approve as stated. Hansen asked MacKinnon to explain types of communication that would be used with this project. All voted Aye.
11. **Approve Certified Survey Map for a lot division of an existing parcel, aka 1121 Krumrey Street – (Recommended by Plan Commission November 5, 2009) – Mayor Pohlman:** Anderson/Lade moved to approve as stated. Motion passed.
12. **Approve Senior Center one year lease agreement with Rice Management at \$4000.00 per month and a memorandum of understanding with Sheboygan County to reimburse \$195.00 per month for the Senior Dining/Nutrition Program for the Elderly- Jayne Olig:** Lade moved to table this item to a budget meeting. There was no second. Meyer/Dobratz moved to approve as stated. Discussion ensued about separating out the two items for separate motions to allow for negotiations with the County on their reimbursement amount which has not increased over the years. On call of the roll it was Aye: Sedlacek, Davis, Hansen, Anderson, Meyer, Dobratz, Fernsler. No: Lade.
13. **Consider request from the Library Board of Trustees to use \$15,807.68 from the contingency fund for the balance owed for the library’s roofing project – Martha Rosche:** Rosche referred to a memo from May 2009 explaining that the project cost would be higher than expected because of the increase in construction costs over the past few years, and that she would need money from the contingency fund. Also, replacement of 14 roof vents added \$857.68. Anderson/Davis moved to approve as stated. All voted Aye.
14. **Approve Mayor to sign the yearly Joint Powers Agreement-County 911 Emergency System –Mayor Pohlman:** Dobratz/Lade moved to approve as stated. Motion passed.
15. **Approve 2009-2010 Tavern Operator Licenses – Travis Tenpas (Antonio’s), Kayla Brown (Brown Bottle), Mallory Marx (West Side) - (approved by Chief Tauscheck) – City Clerk:** Lade/Sedlacek moved to approve as listed. Motion passed.
16. **Approve Treasurer’s Report and authorize payment of October vouchers:** Lade/Anderson moved to approve as read. All voted Aye.

	Balance as of	Receipts	Disbursements	Balance as of
	9/30/2009			10/31/2009
Gen City	\$42,535.34	\$1,072,496.82	\$836,954.59	\$278,077.57
Ply Utilities	\$62.22	\$3,277,001.03	\$3,276,998.17	\$65.08

17. **Other Business:**
 - A. **Building Permit Report: October, 2009 - 47 permits issued with an estimated total of \$822,065.85.**
 - B. **October reports acknowledged for filing: Clerks, DPW, Fire Department, Library Director, Police Department, Senior Director.**
 - C. **Minutes acknowledged for filing: Safety Committee – August 26, Library Board – October 5, Committee on Aging – October 6, Housing Authority – October 7, Downtown Revitalization Committee- October 12, Plymouth Utility Building Committee – October 22, Plan Commission – November 5.**

- D. **Announce Public Hearing at City Hall, 128 Smith Street, at 8:00 PM on November 24, 2009 – Ordinance (No. 25) of 2009 Re-Zoning Lands in the City of Plymouth:** This was announced by the Mayor.
 - E. **Announce Public Hearing at City Hall, 128 Smith Street, at 8:00 PM on November 24, 2009 – City of Plymouth 2010 Budget:** This was announced by the Mayor.
 - F. A Resolution in Support of the State of Wisconsin's Energy Independence Goals for 2025 (25X25) No. 16 – requested by John MacKinnon: Anderson/Meyer moved to approve as read. Motion passed.
- 18. Adjourn to 8:00 PM, November 24, 2009:** Meyer/Lade moved to adjourn. Motion passed. The meeting adjourned at 9:40 PM.

Minutes stand official upon Common Council approval.

Patricia Huberty, Clerk