

CITY OF PLYMOUTH, WISCONSIN
March 26, 2019 Common Council Meeting
Room 302, City Hall, 128 Smith Street

OFFICIAL MEETING MINUTES

1. **Call to order and roll call:** Mayor Pohlman called the meeting to order at 8:00 PM. On call of the roll, the following Alderpersons were present: John Nelson, Greg Hildebrand, Jack Fernsler, Jim Wilson, Jim Sedlacek, Bob Gonzalez and Diane Gilson. Absent: Charles Hansen. Also present were City Administrator/Utilities Manager Brian Yerges, DPW Director Cathy Austin, Chief Jeff Tauscheck and Dennis Fellows.
2. **Pledge of Allegiance.**
3. **Approval of the Consent Agenda:** Motion made by Hildebrand/Nelson to approve all items as listed. On call of the roll, all voted Aye. Motion passes.
 - A. **Approve minutes of the regular meeting held Tuesday, March 12, 2019:**
 - B. **Approve Utility Reports:**
 - i. **List of vouchers dated 2/21/2019 to 03/19/2019:**
 - ii. **Uncollectible Accounts – February - \$7,934.79**
 - C. **Approve request from Plymouth Mill Pond Lake Association to use Anton Park at no fee for an annual Fisheree & Bobber Regatta from 12 pm on May 31st to 5 pm on June 1st.**
 - D. **Approve Application for Temporary Class “B” License for the Plymouth Noon Rotary Fundraiser, event to be held at 1500 Douglas Drive (Generations Building) on Saturday, April 13, 2019 from 5:00 p.m. to 10 p.m.**
 - E. **Approve Application for Temporary Class “B” License for Taste of Plymouth (Plymouth D.A.M.), event to be held June 17, 2019 at Stayer Park from 4:00 p.m. – 9:00 p.m.**
 - F. **Approve 2018-2019 Bartender Licenses for Abbigail Barta (Cozy Bar), Brittney Fanslau (Pick n Save), Donald Dressel (R-Store) and Michael Ertel (52 Stafford).– approved by Clerk’s Office and Police Department**
 - G. **Minutes acknowledged for filing – Public Works & Utility Committee – March 12th, Plan Commission – March 7th and The Housing Authority – March 11th**
4. **Audience Comments:** Josh Bender of 320 Morning Drive appeared before the council to discuss his concerns regarding the use of pesticides in the city parks. Bender stated that he believes that the use of pesticides is harmful to human health and that there is a lack of public disclosure when the applications are being applied. Bender also suggested that the city implement cigarette butt receptacles at city parks as well as implementing a zero waste resolution within the city, with the city setting a 10 to 15 year goal for complete implementation. Mayor Pohlman directed Bender to make contact with Director of Public Work, Cathy Austin.

Chase Clark of 1133 Dillingham Ave, Sheboygan, WI was also present in the audience. Clark introduced himself as the Manager for the local Walmart. Walmart’s alcohol beverage license is up for a requested amendment of the premise location and Clark was in attendance to answer any questions the council may have.
5. **Items removed from Consent Agenda:** None.

6. **Resolutions:**

A. No. 7 – A Resolution Authorizing a Petition to the Office of the Commissioner of Railroads for Flashing Warning Devices at the Crossing on S. Highland Avenue near Horizon Elementary School & Lion’s Park: This resolution was recommended by the Public Works & Utilities Committee on Tuesday, February 26th. The resolution authorizes city staff to take all necessary steps to petition the Office of the Commissioner of Railroads to investigate the grade crossing safety and encourage the Commissioner to order the installation of reflective back-to-back crossbucks and 12-inch LED mast mounted automatic flashing lights at the railroad crossing on S. Highland Avenue in the City of Plymouth, Sheboygan, Wisconsin. Motion was made by Jim Sedlacek/Gilson. On call of the roll, all voted aye. Motion carried.

7. **Old Business:**

A. Approve the Lee Recreation/Burke playground proposals for Meyer Nature Park, total cost of \$200,000.00 and Lone Oak Park, total cost of \$69,889.00. Fund to come from the 2019 capital improvement budget plan. The playground proposals were recommend to the council by the Park’s Committee and the Public Works & Utility Committee. The city issued a request for proposals for the design, procurement and installation of the playground equipment for Meyer Park and Lone Oak Park. Proposals came in from Lee Recreation/Burke and Northland Recreation/Little Tikes. Motion was made by Wilson/Nelson to approve the proposal from Lee Recreation/Burke playground as presented. On the call of the roll, all voted aye. Motion carries.

8. **New Business:**

A. Approve Class “B” Beer and Class “C” Wine License for the Cheese Counter & Dairy Heritage Center, 133 E. Mill Street – Agent Tracy L. Foss. Effective April 1st – June 30th. License is for on premises consumption only. Motion was made by Sedlacek/Gonzalez. On the call of roll, all voted aye. Motion carries.

B. Approve amendment to premises description for Walmart #3497 alcohol license to include “canopy locations in parking lot specifically designated for online grocery pickup”. Chase Clark spoke before the council and notified the council that the premise site indicated on the location map handouts previously given out to council members had changed since the October 2018 Plan Commission meeting. Council members questioned if the site location that was approved by the Plan Commission was the same location indicated on the new map. City Administrator/Utilities Manager Brian Yerges stated that he would check to see if the site indicated on the maps provided from Quarles and Brady are the same site/location that was approved from the October 2018 Plan Commission meeting, if not, the new location would be re-represented to the Plan Commission to seek approval of the change. Motion was made by Hildebrand/Nelson to modify the motion to allow the canopy dispensing location as described by Clark and to confirm the approved site location from the Plan Commission.

C. Approve the Shared Services Agreement with Sheboygan County – Zoning Technician/Zoning Administrator. 2019 total cost of \$6,548.81, 2020 total cost of \$11,500 - effective June 1st. The agreement assumes the city would use about 20% of the Zoning Technician time for the City of Plymouth zoning services. The term of the agreement would be June 1st through December 31 as a trial period. Upon the city being satisfied with the services of the agreement it would be extended on a year to year basis. Motion was made by Sedlacek/Nelson. On the call of the roll, all voted aye. Motion carries.

9. Adjourn to 8:00 PM, Tuesday, April 9, 2019: Motion made by Gilson/Hildebrand to adjourn. Motion carries. The meeting adjourned at 8:42 PM.

Minutes approved April 9, 2019.

Sabrina Dittman, Clerk